

Our Lady of Peace Catholic Church, North Augusta is seeking a qualified candidate as Maintenance/Handyman for a 20 hour (at times up to 40 hours) a week position. The ideal candidate will perform maintenance/handyman duties to the parish facilities. Experience in plumbing, electrical and construction is desired. Experience in a similar position is a plus. This position is available immediately. The hourly rate is \$10-14/per hour commensurate with experience and demonstrated ability. Applicant must be able to pass a criminal background screening and have reliable transportation.

The Maintenance/Handyman completes the role by:

- Possessing good communication and writing skills.
- Have some knowledge of the practices and methods of facilities maintenance, construction, and repairs.
- Ability to identify maintenance issues as well as identify areas where preventive maintenance should be completed.
- Maintain routine maintenance records for various aspects of the campus.
- Ability to perform maintenance work such as: new/replacement electrical receptacle or lighting installation; plumbing repair and installation for sinks, toilets, drains, etc.; outside decking repair and reconditioning; other interior and exterior repair, replacement, and construction. Self-performed handyman work scope would generally be described as one-person jobs, though larger scopes may be self-performed with assistance of parish volunteers.
- Be able to work independently as well as collaborate with other staff/volunteers on certain tasks.
- Ability to assist with preparations for large parish events, funerals and weddings (if needed).
- Must be able to maintain strict confidentiality where required.

Those interested in this position should send resumes to: kwahl@charlestdiocese.org and cc mhubbard45@comcast.net. Please, no phone inquires.